**Nominations should be for outstanding contributions only.**

**Nominees should not be made aware of their nomination.**

*If completed electronically, the fields below will expand to accommodate text.*

*Please submit the completed form by email as a WORD document (not as a PDF).*

***\*Marks compulsory fields***

When completed, this form should be emailed as a WORD document **by 30 September 2024** to: [**cortland.fransella@lambethpalace.org.uk**](mailto:cortland.fransella@lambethpalace.org.uk)

Or (only if email is impossible) by post to:

**The Reverend** **Cortland Fransella   
Chaplaincy Assistant   
Lambeth Palace  
London SE1 7JU**

**United Kingdom**

Please note:

If nominations are successful, the nominee only will be informed by Lambeth Palace. The names of those receiving awards will be publicised on the Archbishop’s website after the presentations are made in the spring of 2024.

If nominations are unsuccessful, neither the nominee nor the nominator will be informed and it is unfortunately not possible to enter into correspondence on the outcome.

|  |  |
| --- | --- |
| \*Name of nominee, with SURNAME in BLOCK CAPITALS. |  |
| \*Any previous names, such as name before marriage. |  |
| \*Title of nominee (eg Mr, Mrs, Miss, Ms, The Revd, Ven, Rt Revd, Dr, Fr, Sr, Br etc) |  |
| \*Male or female |  |
| Any academic degrees held. |  |
| \*Field and suggested award |  |
| \*One sentence summarising the basis for the nomination. | For … |
| \*Draft citation of up to 250 words. |  |
| Any special considerations which qualify the nominee’s contribution as **outstanding** if not included above**.** |  |
| Other relevant detail, with references (where applicable) to the nominee in press articles, websites etc. |  |
| \*Nominee’s full **home** postal address, telephone number and email address. | Home postal address with postcode:  Telephone numbers:  Email address: |
| \*Nominee’s date of birth. |  |
| \*Nominee’s place of birth. |  |
| Any official identifying particulars such as passport number or UK National Insurance Number. **NB This is not vital but is very helpful to have.** |  |
| Any awards, including national honours, already held by the nominee and why and when they were awarded, with references to publications or websites recording the awards. |  |
| \*Nominator’s full name and address (post, email and telephone numbers). | Full name:  Postal address with postcode:  Email address:  Telephone numbers: |
| Nominator’s relationship to nominee (friend, colleague, superior etc) if any. |  |
| Names and addresses of others who could endorse this nomination, with a note on their qualifications to do so. |  |
| Any relevant dates, such as impending retirement of the nominee. |  |
| \*Declaration that the nominee is NOT aware of this nomination. | The nominee is not and will not be made aware of this nomination. |